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Executive Registry

2-8163

Office Memorandum • UNITED STATES GOVERNMENT

AK-D-0734

TO : Comptroller

DATE: 10 April 1952

FROM : Finance Division

SUBJECT: Incidents of Failure or Inability to Return or Properly Account
for Official Funds

1. You have previously been advised that a concerted effort is being made to follow up and settle delinquent advance accounts and to improve in general the processing and auditing of accounts. Until recently it was physically impossible for us to cope with the rapidly expanding volume of business and at the same time give desirable attention to the more normal functions of accounting and auditing.

2. Our present effort is disclosing a condition which was fully anticipated, i.e., entirely unsatisfactory condition of a number of advance accounts. In conjunction with the operating offices a limited number of cases are also being disclosed which indicate the improper use of funds, principally the personal use of portions of advances made for official purposes. In some instances the individuals are unable to make restitution when called upon to do so. This will necessitate presentation of such cases to the Comptroller and other officials for a determination as to the disciplinary or other action which will be taken. At present four cases of this nature are now being prepared by the Finance Division for presentation.

3. We call this matter to your attention in this way to avoid the normal impression which might be gained from presentation of a number of such accounts that the situation, with respect to advances, is deteriorating or out of control. Actually the opposite is true. These situations are being brought to light by improved ability to affect a more vigorous follow up of the accounts.

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Chief, Finance Division

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